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| Nairobi Metropolitan Service – Enforcement Constable. – Career Associated | C:\Users\cchesaro.AFA-AD\Desktop\AFA 2021\S H O W S\MOMBASA SHOW 2019\CORRECTIONS\banners\AFA_LOGO_FINAL.png |
| **Institution/Organization Name:**  | **AFA-Nuts & Oil Crops Directorate** |
| **PROCESS FOR IMPORT/EXPORT PERMIT** |
| **Step**  | **Event/Activity/Action**  | **Time/ No. Of Days**  | **Actor**  |
|  | Applicant already registered on Kentrade system makes application for import/ Export |  | Applicant |
|  | Makes attachment for Conformity Certificate from the country of origin and the invoice |  | Applicant |
|  | Applicant ensures that he/she has enough funds from the prepaid account and makes payment |  | Applicant |
|  | Border point checking officer receives request on single window | 30 minutes | Checking officer |
|  | Application is forwarded to the verification officer on single window | 30 minutes | Verification officer |
|  | An inspection is done to the consignment (only imports for one stop border point OSBP) | 2 hours | Inspector |
|  | Consignment is released |  |  |